

[HomePage](#)
[Our School](#)
[Our Philosophy](#)
[Events/Announcements](#)
[Programs](#)

- [16-24 months](#)
- [Toddlers](#)
- [3-5 year-olds](#)

[Our Teachers](#)
[Parent Participation](#)

- [Classroom Participation](#)
- [Parent Meetings](#)
- [Family Task](#)
- [Work Parties](#)
- [Permanent Working Parent: PM Class](#)

[Registration](#)
[School Schedule](#)

- [General Curriculum](#)
- [Early Explorer Schedule](#)
- [Toddler and AM/PM Schedule](#)

[Forms and Handouts](#)
[Directions](#)



Davis Community Church Nursery School

a parent cooperative

A place where children learn through play and social interaction

Davis Community Church Nursery School
412 C Street, Davis, CA 95616 • Phone: (530) 758-2940
Website: www.daviscommunitychurch.org/dccns/

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

We would like to thank [the Davis Community Church](#) for hosting our website.

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[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our School

The Davis Community Church Nursery School (DCCNS) is a nonprofit program open to all children between the ages of sixteen months and five years, who are ready for a group experience.

Our school is part of the overall educational effort of the Davis Community Church, and uses a Christian philosophy as the basis for its curriculum. As a cooperative, the success of the school has been built on strong parent participation both in the classroom and in the total program development.



The Church provides classroom facilities, utilities, custodial services, and office support at no expense to the school. Registration fees and tuition are used for teachers' salaries and other direct classroom support. DCCNS is licensed by the California State Department of Social Services and follows its regulations as well as the policies set by the school's Board of Directors.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Philosophy

We believe that play is a child's work. Through social interaction and play activities, we teach children life skills so they can form healthy relationships, be independent, solve problems and conflicts, learn self-discipline, and show respect for others.

Our main goals are to:

- nurture children and encourage them to discover, experience and master new skills
- foster age appropriate social skills
- build self- esteem and self- confidence



Since parents are the most important people in a young child's world, every effort is made to provide a positive learning experience for both child and adult.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Events and Announcements

EE Parents: 2003-2004

The first general Parent meeting is scheduled for Monday, September 8, 2003. ALL EE PARENTS are required to attend the EE class orientation meeting from 6:00-7:00 p.m. You will join the other DCCNS families from 7:00-8:00 p.m. for a general meeting and board election.

Nursery School Parents: 2003-2004

Parent meeting: Monday, September 8, 2003.

Required orientation for ALL NEW PARENTS from 6:30-7:00 p.m., to be joined by returning families from 7:00-9:00 p.m. for a general meeting; board election and class meeting.

First Work Party 2003-2004

The opening of the school year work party is scheduled for Saturday, September 6, 2003 from 9:00-Noon, and attendance is required for all families.

Parent Meetings

A parent meeting is scheduled at DCCNS on the third Monday of every month unless it falls on a holiday, in which case it is postponed to the following Monday. Note date changes of the January and February meeting.

School Phase In Period

The Phase-in period for the start of the 2003-2004 school year is as follows:

Toddlers:			
September	08	9:00-10:30 AM	Half of toddler group (parents stay)
September	12	9:00-10:30 AM	Half of toddler group (parents stay)
September	15	9:00-11:00 AM	All toddlers attend
AM & PM classes:			
September	09	9:00-11:00 AM	Half group
September	09	1:00-3:00 PM	Half group
September	10	9:00-11:00 AM	Half group
September	10	1:00-3:00 PM	Half group
September	11	9:00-11:00 a.m.	ALL AM & PM children attend school
September	16	AM from 9:00-11:45 AM	ALL AM & PM children attend for the regular school hours
September	16	1:00 – 3:45 PM	ALL AM & PM children attend for the regular school hours

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Programs

- [Early Explorers for children 16 to 24 months old](#)
- [Toddler Program for children 2 to 3 years old](#)
- [Three Day Programs for children 3 to 5 year-old](#)



[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Teachers

Staff members prepare the school environment and curriculum. They help coordinate parent participation and other volunteers in order to ensure that there is a ratio of one adult for every five children.



Lonna Hampton, Early Explorers Teacher

Lonna Hampton has been leading our Early Explorers program since 2000. She has a master's degree in marriage, family and child counseling. Lonna and her husband live in Davis with their 3 young sons who provide Lonna with daily on-going training for her teaching at DCCNS. Lonna is energized by

interacting with toddlers, and has an equal passion for supporting parents as their children go through the developmental stages of the preschool years. She considers her work at DCCNS to be a perfect fit for her!

Mary Cech, Toddler Head Teacher and AM Assistant Teacher

Mary Cech, has been teaching at DCCNS for more than 20 years. She received her Bachelor of Science from the University of Wisconsin in Speech Therapy Education. She has had various experiences in early childhood education as a speech therapist and teacher of both kindergarten and nursery school. In Davis, Mary has aided in various school district programs and was involved in 4-H. Mary and her husband, Joe, have two sons, Greg and Scott.





Ellen Watkins, Toddler Assistant Teacher

Ellen Watkins, is a credentialed teacher who has taught kindergarten and nursery school. Ellen has been at DCCNS for over 16 years. She has also been a substitute teacher. Ellen and her husband, Bill, have enjoyed Davis for 20 years and have two children, Megan and Grant.

Betsy van Kessel, Director and A.M. Head Teacher

Betsy van Kessel has administrative responsibility for the Nursery School. She has been the director, Head AM/PM Teacher since July 1997. (In 2001 Betsy welcomed Lana who took over the PM teacher position.) Betsy is of Dutch origin and received her Bachelor and Master's Degrees in Education with a major in early childhood and elementary education. She taught for many years in the Netherlands, spending eight years as the director of a preschool-kindergarten. In 1983, she moved with her husband, Chris, to Maui, Hawaii, and in 1986, they moved to Saskatoon, Canada. At both locations Betsy worked with young children, the last 10 years of which she worked at the College Park Co-operative Preschool in Saskatoon. Betsy enjoys working with young children whose enthusiasm and positive outlook she finds to be very contagious. She loves the spirit of a parent cooperative.





Lana Hanney, Head PM Teacher

My commitment to cooperative preschool education began with my own daughters nearly 30 years ago. Working first as a parent volunteer in their classrooms and later as a substitute teacher, I watched them develop and flourish in the supportive and positive atmosphere of the cooperative environment. I have been

working in the field of early childhood education ever since, and my career has presented me with a rich variety of opportunities and challenges. Although I have served as a director and assistant director of preschool in CA and VA, my first love is working directly with young children in the classroom environment. In addition to my associate's degree, I have completed several hundred hours of graduate level preschool education and child development courses and seminars. A career highlight for me was being awarded the Pre-School Teacher of the Year Award by the Northern Virginia Cooperative Preschool Council in 1998. I joined the staff of DCCNS September 2001 as the Head PM Teacher. My husband Jim and I have two daughters, Laura and Christine.

Mary Cech is the Head Toddler Teacher and AM Assistant Teacher. Ellen Watkins is the Assistant Toddler teacher. and

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Parent Participation

Parental involvement is an important part of our school and is a wonderful opportunity to learn more about your child's growth. As a participating parent you are required to:

- [Participate in the Classroom](#) on a regular basis (varies with program).
- [Permanent Working Parent for PM Classroom](#)
- **Attend the September Orientation**
- [Attend Parent Meetings](#) - at least five throughout the year. The meetings are typically held on the third Monday of each month from 7:00 to 9:00 p.m. Parent meetings are an important part of our program. These meetings involve parents in the business of our school, present information on effective parenting and child development, and provide an opportunity to get to know other parents in the program.
- [Complete a Family Task](#). To aid our school program, each family selects a Family Task for the school year. A list of tasks is sent out with the registration information. Some examples are grocery shopper, toy cleaner and class photographer.
- [Attend Work Parties](#) - each family is expected to participate in one Saturday morning work party during the school year for cleaning and maintenance of our school. In addition, all families are expected to help at the September and June work parties in preparation for the beginning and ending of the school year.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Registration

Every year during the spring DCCNS has its Open House (see below) and a period to register for the upcoming school year. Specific dates and times will be advertised at this website, in The Davis Enterprise and the Church Courier.

A non-refundable registration application fee is required with the application form. Currently the application registration fee for Early Explorers is \$5. The registration application fee for Toddlers and the AM & PM classes is \$40.

Once a child has been accepted into a class, parents will receive a registration packet. All health and registration forms must be submitted by the date stated in the letter accompanying the registration packet, which parents will receive after their child has been accepted. If registering later in the year, parents must have all forms completed before their child starts school.

(Please contact the school at 758-2940 if you plan on visiting).

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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School Schedule for 2002-2003

Webpage Format

- [General Curriculum: 2002-2003 DCCNS](#)
- [Schedule for Early Explorers \(16-24 months\)](#) (Webpage)
- [Schedule for Toddlers and AM/PM Classes](#) (Webpage)

Adobe Acrobat Format

Adobe Acrobat Reader Required to View

- [General Curriculum: 2002-2003 DCCNS](#)
- [Schedule for Early Explorers \(12-24 months\)](#)
- [Schedule for Toddlers and AM/PM Classes](#)



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[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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DCCNS Forms and Handouts

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General Information

- [DCCNS Brochure 2003-2004](#) 1 MB
- [DCCNS Handbook for 2003-2004 - COMING SOON](#) 92 KB
- [DCCNS Early Explorers Handbook for 2003-2004 - COMING SOON](#) 32 KB
- [DCCNS Parent Agreement](#) 84 KB
- [DCCNS Parent Agreement for Early Explorers](#) 84 KB
- [Map and Directions to Davis Area Parks](#) 1 MB

DCCNS Newsletter

- [DCCNS October 2002 Newsletter](#) 3.1 MB
- [DCCNS December 2002 Newsletter \(Partial\)](#) 1 MB
- [DCCNS March 2003 Newsletter](#) 1.8 MB
- [DCCNS May 2003 Newsletter](#) 4.3 MB

DCCNS Board Meeting Minutes

- [DCCNS Board Meeting Minutes for October 2002](#) 32 KB
- [DCCNS Board Meeting Minutes for November 2002](#) 32 KB
- [DCCNS Board Meeting Minutes for December 2002](#) 32 KB
- [DCCNS Board Meeting Minutes for January 2003](#) 32 KB
- [DCCNS Board Meeting Minutes for February 2003](#) 20 KB
- [DCCNS Board Meeting Minutes for March 2003](#) 20 KB
- [DCCNS Board Meeting Minutes for April 2003](#) 20 KB



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[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Programs

Early Explorers Program

(This is an unlicensed program with mandatory parent participation.)

This program is an opportunity for hands-on playtime for parents and children in a comfortable, supportive and nurturing environment. Parents will learn positive parenting skills and exciting ways to encourage their child's natural curiosity. This is also an opportunity to meet



other parents and share the joy of seeing your special little person learn and grow.

Various fun activities include: singing, exploration of art materials, musical play, creative movement, dance, outdoor fun, books and cuddles.

Sessions are on Monday from 12:30-2PM.

The program is for children 16-24 months old by the first of September.

Tuition: \$87 for ten weeks.

The school year holds 3 ten week sessions.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Programs

Toddler Program (17 children)

Children are eligible if they are between 24 and 36 months by December 2nd. Children must be two years old to attend the Toddler class.

This program is held Monday and Friday mornings from 9:00 -11:00 a. m. The purpose of this program is to expose toddlers to a group experience. Parents participate in the class twice a month. Through

their classroom participation, observations and guidance from experienced head and assistant teachers, parents will gain a better understanding of early childhood development. At the end of each class the helping parents stay for a 20- minute meeting, while the assistant teacher supervises their children.

Tuition: \$90 per month (2003-2004 School Year)



[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Our Programs

Three Day Programs for 3 to 5 year-olds

Three Day AM or PM Program: children must be three years old by December 2nd.



Morning Program (24 children)

This program is held Tuesday, Wednesday and Thursday from 9:00-11:45 a.m. It is staffed by an experienced head and assistant teacher. Parents participate five times in every 9 weeks of class. Helping parents stay for a 20-minute after school meeting, while the assistant teacher supervises their children.
Tuition: \$125 per month (2003-2004 School Year)

Afternoon Program (16 children)

This small group program is held Tuesday, Wednesday and Thursday from 1:00-3:45 p.m. The class is staffed by one experienced full time teacher and three helping parents. Parents participate five times in every 9 weeks of class. Helping parents stay for a 20-minute after school meeting, while an "after school help" parent supervises their children.
Tuition: \$125 per month (2003-2004 School Year)

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

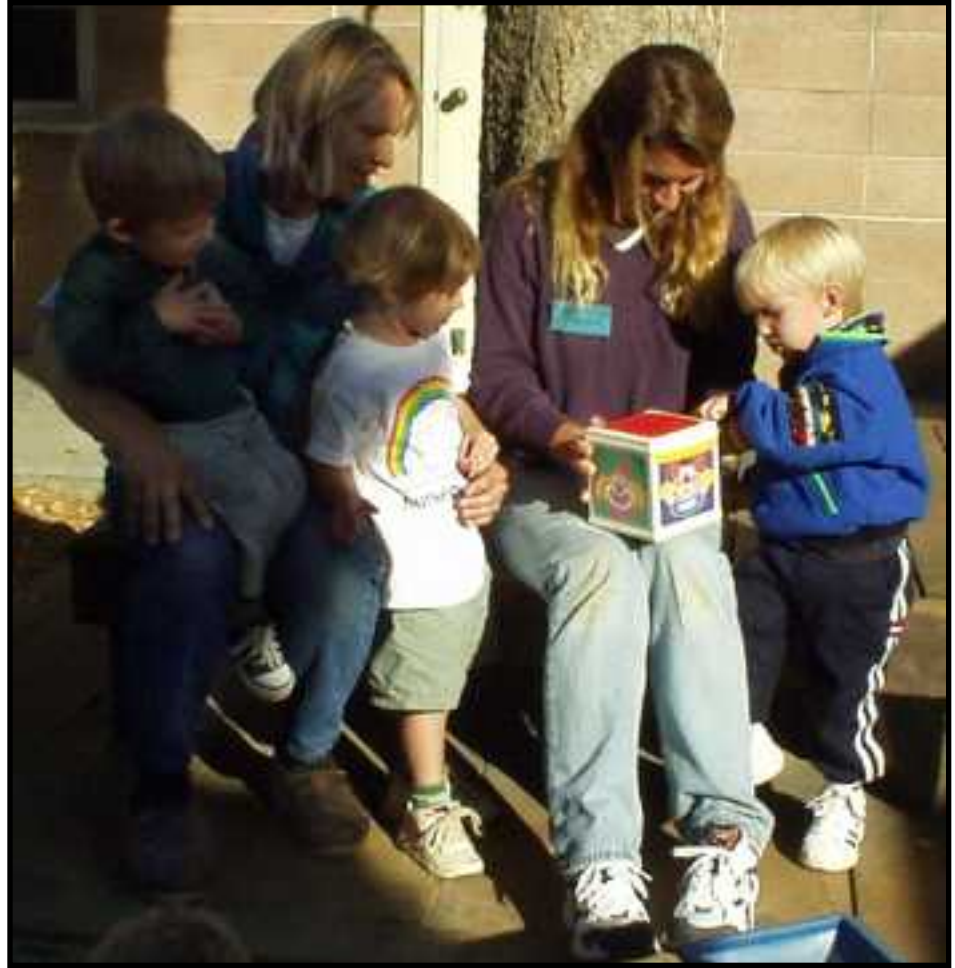
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Classroom Participation Days

DCCNS prefers the consistent participation of the child's primary caregivers.

When you participate, the most important thing to remember is to be natural. Be yourself with the children. Wear comfortable clothing that can withstand paint, glue or other messy projects. Be on time. Please remember to arrive at least 15 minutes before the starting time for class to get instruction and to prepare. Plan to stay for an extra 20 minutes after class for a discussion meeting with the teacher and other participating parents of the day's session. Your child will be cared for during this time.

Fathers are welcome! Children need to be with men, to talk with them, and to work with them. We strongly encourage fathers to assist in the classroom on the family's participation day or at any other time that is convenient. Even a half-hour visit is welcome.



Younger or older siblings may not accompany you on days you participate. Our state license does not allow more than 24 children in the class at one time, and we need one adult for every five children. It is your responsibility to trade days with another parent if for any reason you cannot come on your participation day. A shortage of even one adult can affect the entire day and may violate the conditions of our license. A complete list of participating families will be prepared and distributed for your convenience. It is the responsibility of the working parent to arrange for a participating parent substitute.

Problems regarding classroom participation will be considered on an individual basis by the teacher, the participation scheduler, and the family involved, in order to remedy the situation. If the teacher and participation scheduler feel that a family's lack of participation is having a negative impact on the class, and a satisfactory resolution cannot be achieved through discussion with the family, the board may notify the family in writing that scheduled days must be worked within the following month or the child will not be able to continue attending the program. If a child must be dropped from classroom enrollment due to problems with parent classroom participation, there will be no refund and no option to return to the school in subsequent years. This extreme case can be avoided through communication with staff if there

are circumstances preventing the completion of scheduled participation days, and every effort will be made to find an agreeable and workable solution.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Permanent Working Parent for PM Classroom

A Tuition Reduction Opportunity!

We would like to continue the very successful PM Permanent Working Parent concept for the 2003-2004 school year. We are looking for three parents who are willing to commit to working one day a week in exchange for a 50% reduction in their child's monthly tuition. These parents would agree to be a "permanent working parent" every Tuesday, Wednesday or Thursday. We think this is a great opportunity for several families to receive reduced tuition, while relieving some of the workdays from other PM families. Application forms will be provided with registration application form.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Monthly Parent Meetings

The required monthly parent meetings are an important part of our program. They begin with a short business meeting, after which there is a scheduled program emphasizing growth in parenting skills. Parent meetings also provide opportunities to get to know other families in the program and to develop a support system.



Attendance at the September orientation meeting is required. In addition to this meeting, families must attend enough meetings during the year to attain 6 credits. One parent attending a meeting equals one credit, two parents attending are two credits with a maximum of 2 credits allowed per meeting. Families may also be represented by another qualifying family member and receive credit. To earn credit for the April Talent Show and Carnival, a 30 minute shift must be worked by a family member. Parents beginning at DCCNS mid-year must attend a prorated number of parent meetings.

Parent meetings are held on the third Monday night of each month unless that day falls on a school holiday, in which case the meeting will be held on the fourth Monday. The month of December has no parent meeting. The meetings are held at the school from 7:00 to 9:00 p.m. The board encourages both parents to attend, and this can count for two meetings of the parent meeting requirement. Parent meetings are as important as other parent involvement work at the school, because they help parents improve skills necessary for working in the classroom with all children in the programs, as well as for using at home with their own child.

It is understood that the parent meeting requirement may be difficult to fulfill. In the event that a family is severely behind on earned credits, a reminder letter will be sent from the board indicating that the credits must be earned by one of two members of the family attending the next parent meeting. If this is not possible, a substitute form of parent education must be fulfilled by the next parent meeting. Parents needing to arrange for alternate ways to fulfill the parent meeting requirement can get ideas from the

director about other parent education classes or seminars available in our community. Plans to attend a substitute form of parent education must be discussed with the director and the date of the proposed make-up will be noted by the director for follow-up. If a satisfactory solution to the parent meeting requirement cannot be met, the child may be dropped from the program with no refund or option to return.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Family Tasks

Each family is required to contribute a task during the school year in some aspect of the nursery school program. A family with two children enrolled will be assigned two family tasks for the year. Families beginning at DCCNS mid-year will be assigned a family task.

Board members with one child enrolled in the school are exempt from family tasks as their position on the board serves as their task for the year. Board members with two children enrolled will be assigned an additional family task.

Upon registering, families will receive a list of family tasks from which they may indicate their preference. The family task coordinator will then assign each family a task and send a list of associated duties in an August mailing or distribute the list at the orientation meeting in September.

If a family task is not being maintained satisfactorily, the family task coordinator (FTC) will discuss it with the family to arrive at a solution and, if necessary, the FTC will send a written reminder to the family that the task must be completed. The FTC may need to suggest an alternate task to the family and reassign the original task. Any concerns regarding unfulfilled tasks should be brought to the attention of the FTC, who will discuss it with the teacher and/or board as necessary.



Picture to the right is of David Everitt selling "Scrip" as his family task. To the left of him is Mary Cech (Toddler and AM Class Teacher) and next to David is his son Ryan.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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Work Parties

Each family is required to participate in three work parties during the year - the September work party, the June closing party and their choice of one additional work party scheduled during the year. If a family has two children enrolled in the school, they are required to work one additional work party for a total of four (4) during the year.

Parents beginning at DCCNS mid-year must attend two Saturday work parties, one between October and May and the closing work party.

There are two big work parties: one at the beginning of the year (Saturday before school opens) to prepare the school for opening, and one at the end of the year to prepare the school for closing. If you cannot attend the beginning of the year or end of the year work party(ies), please ask the director for an alternate task. In addition, each family is required to

participate in one Saturday morning work party during the school year for cleaning and maintenance of the school. If you cannot attend the monthly work party that you requested, please trade work parties with another family. Families that are registered but are not currently attending (i.e., parents of toddlers not yet two) must also participate in three work parties.

A family who misses one work party will receive a reminder letter from the board that an alternate project should be completed within two months. The director will note the date for follow-up. If two work parties are missed or the alternate project is not completed as agreed, the family could be ineligible to return to school in subsequent years.

DCCNS Board members with one child enrolled in the program are exempt from work parties. If a board



member has two children enrolled in the school, he/she will be required to work one (1) work party during the year.

Picture to the right: Theron Cosgrave and John Foraker help with cleanup during a work party.

[\[HomePage\]](#) [\[Our School\]](#) [\[Our Philosophy\]](#) [\[Events/Announcements\]](#)
[\[Programs\]](#) [\[Our Teachers\]](#) [\[Parent Participation\]](#)
[\[Registration\]](#) [\[School Schedule\]](#) [\[Forms and Handouts\]](#) [\[Directions\]](#)

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GENERAL CURRICULUM 2003-2004 DCCNS

September: All About Me School!

The Focus will be on the child, the school, our feelings, families and community.

October: Growing and Changing!

Visit from firefighters during the Month of October.

AM & PM class practice fire safety drill.

Special Days: a fieldtrip to a pumpkin patch (AM & PM Oct. 08, 2003)
& Halloween parade on (Thursday, Oct.30)

November: The Focus will be on Growth and Change in Ourselves and in Nature.

Visit to ACE to buy plants for our planters, (AM class, Wednesday, Nov. 5)

Visit to the market to shop for Stone soup, (PM class, Wednesday, Nov.12)

We'll focus on colors and shapes.

December: Home and Family!

We will be sharing of cultures and its traditions from around the world.

Special Day: a fieldtrip to a Tree Farm. (Thursday, December 4, 2003)

Focus on Rhyming

January: Seasons and Weather!

Fire drill

Special Day: PJ day, (Wednesday, January. 22, 2004)

Focus on spatial concepts, in, up, behind, etc.

February: Your Favorites!

Mailing of valentine letters & Valentine exchange AM&PM, (Thursday, Feb.12 and optional valentine exchange for toddlers on Friday Feb. 13.)

March: A theme About Characters & Authors We Love!

Earthquake drill

Special Day: Davis Double Decker Bus trip (Thursday, March 11)

April-May: Celebrating Sounds!

Sounds in Poetry, Rhythm, Rhyme, Alliteration & Alphabet books.

Earthquake drill

Special Days: Tea party, for AM & PM parents, (Thursday, May 6, for toddler parents, Friday, May 7)

Library visit and rainbow city playground (Thursday, May 13)

June: Sing-Song, Read-A-Louds

Bicycle Parade. (Tuesday, June 1)

The program will be focused as much as possible towards the needs of each child and each specific group. Unforeseen events and needs and/or interest of the children may alter this schedule. Colors, shapes, numbers and other age appropriate concepts will be used throughout the themes. Field trips are taken only by AM & PM classes. We'll try to alternate having a visitor with trips away from the school.

DCCNS 2002 - 2003 YEAR SCHEDULE: based on DJUSD Calendar

Curriculum Schedule for the Early Explorer Classes

August		
05	Board Meeting	7:00-9:00PM
September		
07	WORK-PARTY mandatory for All	9:00-12:00 NOON
09	Parent orientation evening	6:30-9:00 PM
16:	FIRST DAY of class EE I	1:00-2:00 PM
16:	FIRST DAY of class EE II	11:00AM-12:30 PM
23 and 30	EE Classes	
October		
07	BOARD MEETING	7:00-9:00 PM
7, 14, 21, 28	EE Classes	
XXX	Fieldtrip to Impossible Acres	
21	Parent meeting: dinner social	5:15-7:00PM
November		
04	BOARD MEETING	7:00-9:00 PM
4,18,25	EE Classes	
11	LEGAL HOLIDAY-VETERAN'S DAY	

18	Parent meeting: mandatory class meeting toddlers, Kindergarten info evening for AM and PM classes.	7:00- 9:00PM
27 and 28 and 29	THANKSGIVING HOLIDAY	
December		
02	BOARD MEETING	7:00-9:00 PM
2, 9, 16	EE Classes	
12/19-1/03	WINTER HOLIDAY	
January		
06	SCHOOL RESUMES	
06	BOARD MEETING	7:00-9:00 PM
6, 13, 27	EE Classes	
13	Parent meeting: mandatory class meeting for AM and PM, EE and toddler classes video about children's temperament: 'Fearful, Feisty and Flexible', and discussion to follow.	7:00- 9:00PM
20	LEGAL HOLIDAY- M.L.K.	
February		
3	EE Class	
03	BOARD MEETING	7:00-9:00 PM
10 and 17	LEGAL HOLIDAYS	
24	Special Combined EE 1 & 2 Program	11:00A.M.- 12:30P.M.

24	Parent meeting: with Cindi Bradshaw	
March		
03	BOARD MEETING	7:00-9:00 PM
3, 10, 17, 24, 31	EE Classes	
17	Parent meeting: 'Siblings without Rivalry' by Ronaele Berry	7:00-9:00 PM
April		
06	Talent show and Carnival	TBA--4:30 PM
07	BOARD MEETING	7:00-9:00 PM
7, 21, 28	EE Classes	
14-18	SPRING BREAK	
May		
03	Rummage sale	
05	BOARD MEETING	7:00-9:00 PM
5, 12, 19	EE Classes	
19	Parent meeting: class video for the whole family.	6:00 PM-
26	MEMORIAL WEEKEND	
June		
02	BOARD POTLUCK	6:00-9:00 PM
02	Last Day of Class for EE	
06	FAMILY PICNIC	11:30-12:30 PM
07	WORK PARTY mandatory for All	9:00-12:00 NOON

DCCNS 2003-2004 PHASE IN SCHEDULE

School Phase In Period

The Phase-in period for the start of the 2003-2004 school year is as follows:

Toddlers:			
September	08	9:00-10:30 AM	Half of toddler group (parents stay)
September	12	9:00-10:30 AM	Half of toddler group (parents stay)
September	15	9:00-11:00 AM	All toddlers attend
AM & PM classes:			
September	09	9:00-11:00 AM	Half group
September	09	1:00-3:00 PM	Half group
September	10	9:00-11:00 AM	Half group
September	10	1:00-3:00 PM	Half group
September	11	9:00-11:00 a.m.	ALL AM & PM children attend school
September	16	AM from 9:00-11:45 AM	ALL AM & PM children attend for the regular school hours
September	16	1:00 – 3:45 PM	ALL AM & PM children attend for the regular school hours

GENERAL CURRICULUM 2002-2003 DCCNS

September-

Mid October: "I THINK I CAN..."

Focus will be on: the things children are able to do for themselves.
School rules, which we'll present in a positive way: 'things we can do...'
We encourage them to try new things by the concept: we only learn through trying
AM & PM class: *fire safety drill*

Mid October-

November: **AUTUMN FUN!**

Special Day: a fieldtrip to a pumpkin patch (AM & PM Oct. 09)
& Halloween parade

Special days: Visit to ACE to buy plants for our planters

Visit to the market or store to shop for Stone soup

We'll focus on colors and shapes.

December:

A SEASON TO GIVE!

Sharing of cultures and its traditions from around the world.

Special Day: a fieldtrip to a Tree Farm.

Focus on Rhyming

January:

GETTING AROUND SAFELY!

Fire drill

Special Day: PJ day

Focus on spatial concepts, in, up, behind, etc.

February-

FANTASY...EVERYWHERE

March:

Earth quake drill

Special Day: Mailing of valentine letters & Valentine Day.

Special Day: Davis Double Decker Bus trip

April-May

CREEPY CRAWLY -HOW THINGS WORK and GROW!

June:

All about things that move! How?

All about things that grow! Watch the silkworm cycle!

Earth quake drill

Special Day: library visit and rainbow city playground.

Special Day: Bicycle Parade.

The program will be focused as much as possible towards the needs of each child and each specific group. Unforeseen events and needs and/or interest of the children may alter this schedule.

Colors, shapes, numbers and other age appropriate concepts will be used throughout the themes.

Field trips are taken only by AM & PM classes.

We'll try to alternate having a visitor with trips away from the school.

Early Explorers 2002 -2003 YEAR SCHEDULE

based on DJUSD Calendar

<u>AUGUST</u>		BOARD MEETING	7:00-9:00 PM.
<u>SEPTEMBER</u>			
	Sat.07	WORK-PARTY	9:00-12:00 NOON
	09	Parent orientation evening	
		Mandatory for All	6:00-8:00PM.
	16	FIRST DAY of class EE I	1:00-2:00PM
	16	FIRST DAY of class EE II	11:00 AM-12:30 PM.
	23, 30	CLASS EE	
<u>OCTOBER</u>	07	BOARD MEETING	7:00-9:00 PM.
	7,14,21,28	CLASS EE	
	XX	Fieldtrip to Impossible Acres	
	21	Parent meeting: dinner social	
<u>NOVEMBER</u>	04	BOARD MEETING	7:00-9:00 PM.
	4,18,25	CLASS EE	
	11	LEGAL HOLIDAY-VETERAN'S DAY	
	18	Parent meeting for NS parents	
	27&28&29	THANKSGIVING HOLIDAY	
<u>DECEMBER</u>	02	BOARD MEETING	7:00-9:00 PM.
	2,09,16	CLASS EE	
	19-03	WINTER HOLIDAY	
<u>JANUARY</u>	06	SCHOOL RESUMES	
	06	BOARD MEETING	7:00-9:00 PM.
	6,13,27	CLASS EE	
	20	LEGAL HOLIDAY-M.L.K.	
	13	Parent meeting: EE & toddler classes video about children's temperament: 'Fearful, Feisty and Flexible', and discussion to follow.	
<u>FEBRUARY</u>	03	BOARD MEETING	7:00-9:00 PM.
	03	CLASS EE	
	24	SPECIAL combined EE 1&2 PROGRAM	11:00AM- 12:30PM
	10&17	LEGAL HOLIDAYS	
	24	Parent meeting: Topic TBA	
<u>MARCH</u>	03	BOARD MEETING	7:00-9:00 PM.
	3,10,17,24,31	CLASS EE	
	17	Parent meeting: Topic TBA	7:00-9:00 PM.
<u>APRIL</u>	06	Talent Show & Carnival	TBA-4:30 PM.
	07	BOARD MEETING	7:00-9:00 PM.
	7, 21,28	CLASS EE	
	14-18	SPRING BREAK	
<u>MAY</u>	03	RUMMAGE SALE	
	05	BOARD MEETING	7:00-9:00 PM.
	5,12,19	CLASS EE	
	26	MEMORIAL WEEKEND	
<u>JUNE</u>	02	BOARD POTLUCK	6:00-9:00 PM.
	02	LAST DAY OF CLASS for EE	
	Fri. 06	FAMILY PICNIC	11:30-12:30 PM.
	Sat. 07	WORK PARTY	9:00 -12:00 NOON

9/02

Newsletter material deadlines:

Oct.16 out 24/25; Dec.4 out 12/13; Feb.26 out March 6/7; May 7 out 15/16.

DCCNS 2002 -2003 YEAR SCHEDULE-

based on DJUSD Calendar

<u>AUGUST</u>	05	BOARD MEETING	7:00-9:00 PM.
<u>SEPTEMBER</u>			
	Sat.07	WORK-PARTY mandatory for All	9:00-12:00 NOON
	09	Parent orientation evening	6:30-9:00 PM.
	09 &13	FIRST DAY half TODDLER class	9:00-10:30 AM.
	10 &11	FIRST DAY half AM & PM class	9:00-11:00AM.1:00-3:00 PM.
	12	AM & PM ALL CHILDREN	9:00-11:00AM.1:00-3:00 PM.
	16	ALL TODDLERS	9:00-10:30 AM.
<u>OCTOBER</u>	07	BOARD MEETING	7:00-9:00 PM.
	18	WORK PARTY	9:00-12:00 NOON
	21	Parent meeting: dinner social	
<u>NOVEMBER</u>	04	BOARD MEETING	7:00-9:00 PM.
	11	LEGAL HOLIDAY-VETERAN'S	
	18	Parent meeting: mandatory class meeting toddlers, Kindergarten info evening for AM & PM classes.	7:00-9:00PM.
	27 &28 & 29	THANKSGIVING HOLIDAY	
<u>DECEMBER</u>	02	BOARD MEETING	7:00-9:00 PM.
	07	WORK PARTY	9:00-12:00 NOON
	19-03	WINTER HOLIDAY	
<u>JANUARY</u>	06	SCHOOL RESUMES	
	06	BOARD MEETING	7:00-9:00 PM.
	13	Parent meeting: mandatory class meeting for AM & PM, EE & toddler classes video about children's temperament: 'Fearful, Feisty and Flexible', and discussion to follow.	
	20	LEGAL HOLIDAY-M.L.K.	
<u>FEBRUARY</u>	01	WORK PARTY	9:00-12:00 NOON
	03	BOARD MEETING	7:00-9:00 PM.
	10 &17	LEGAL HOLIDAYS	
	24	Parent meeting: with Cindi Bradshaw	
<u>MARCH</u>	03	BOARD MEETING	7:00-9:00 PM.
	15	WORK PARTY	9:00-12:00 NOON
	17	Parent meeting: ' Siblings without Rivalry' by Ronaele Berry	7:00-9:00 PM.
<u>APRIL</u>	06	Talent show & Carnival	TBA-4:30 PM.
	07	BOARD MEETING	7:00-9:00 PM.
	14-18	SPRING BREAK	
	26	WORK PARTY	9:00-12:00 NOON
<u>MAY</u>	03	Rummage sale	
	05	BOARD MEETING	7:00-9:00 PM.
	19	Parent meeting : class video for the whole family.	6:00 PM-
	26	MEMORIAL WEEKEND	
<u>JUNE</u>	02	BOARD POTLUCK	6:00-9:00 PM.
	06	LAST DAY OF SCHOOL	
	06	FAMILY PICNIC	11:30-12:30 PM.
	Sat. 07	WORK PARTY mandatory for All	9:00 -12:00 NOON

9/02

Newsletter material deadlines:

Oct.16 out 24/25; Dec.4 out 12/13; Feb.26 out March 6/7; May 7 out 15/16.

**Davis Community Church Nursery School (DCCNS)
PARENT AGREEMENT**

School year: _____
This agreement is between DCCNS and

_____ [parent(s), guardian(s)] for the care of
_____ (child's name) in the AM PM Toddler (circle one)
program.

DCCNS has three part-time nursery school programs. Parents are expected to participate in their child's program as indicated below. DCCNS is currently licensed for 24 ambulatory children to be in a program at one time. Additional services offered include: parent education meetings, after-class meetings, a fall home visit, and a spring parent/teacher conference.

TUITION: I agree to pay tuition on the 1st day of the month. After the 10th day I will pay a \$10.00 late fee for unpaid tuition.

AM Program: \$115.00/month PM Program: \$115.00/month Toddler Program: \$85.00/month

WITHDRAWAL: In the event it is necessary for my child to leave school, I agree to give two (2) weeks written notice to the registrar by filling out a withdrawal form, and to pay two (2) weeks tuition after the completion of this form.

REFUND: If no notice is given, prepaid tuition will be used to cover the cost. If notice is given during the school year, the excess amount of two- (2) weeks-prepaid tuition will be refunded. If a child is withdrawn from school prior to attending the first day of school, half of the tuition prepaid for the month of September will be refunded.

CLASS PARTICIPATION: I agree to participate in the classroom as follows:

AM & PM Programs: 2ñ3 days/month Toddler Program: 2ñ3 days/month

PARENT MEETINGS: I agree to attend six (6) monthly parent meetings or to send a family representative. There are a total of eight (8) meetings, and two (2) absences are allowed. All families are required to attend the parent meeting (orientation) held during the first week of September. Families who enter mid-year will meet with the Director or a designated board member to go over the terms of this agreement and to answer any questions.

SCHOOL MAINTENANCE: I agree to help in the opening and closing work parties on the designated days and on one Saturday work party. I will arrange with the Director to complete an approved alternative task if I am unable to attend.

FAMILY TASK: I agree to perform a task from the list of family tasks.

FUNDRAISING: I agree to participate in the primary fundraiser in cooperation with the fundraising chair.

PHOTO/VIDEO CONSENT: I understand that while my/our child is enrolled at DCCNS, his/her

photo may be taken. I grant permission for digital or traditional photographs of my child to be taken for the purpose of recording and remembering school-day activities and events during the year.

RIGHT OF LICENSING AGENCY: The parent is aware that the State of California Licensing Agency has the following authority:

To interview children, or staff, and to inspect and audit child or facility records without prior consent.

To observe the physical condition of the child, including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the child.

TERMS OF THIS AGREEMENT: This agreement may be modified upon thirty (30) calendar days written notice to the parent. The parent agrees that s/he will read a copy of the Parent Handbook and agrees to DCCNSí operating policies and procedures. This agreement may be terminated by DCCNS and a family dismissed for the following reasons:

Parents are using methods outside of the established Problem Solving Procedure to address concerns.

Tuition payments are forty-five (45) calendar days behind.

There is not sufficient agreement with the teacher about handling a childís behavior at DCCNS.

There is not sufficient support from the family for DCCNSí policies or its staff.

Signed: _____ (Mother/Guardian)

Date: _____

Signed: _____ (Father/Guardian)

Date: _____

(Both signatures required)

PRE-REGISTRATION FOR CONTINUING FAMILIES: All conditions of this contract must be met, at the time of spring registration in April, in order to re-register in DCCNS for the following year.

FINAL REGISTRATION FOR CONTINUING FAMILIES: All conditions of this contract must be met by June 15th to remain registered for the upcoming year. Remember that the registration fee is non-refundable.

**Davis Community Church Nursery School (DCCNS)
PARENT AGREEMENT - EARLY EXPLORERS**

School year: _____

This agreement is between DCCNS and _____ [parent(s), guardian(s)] for the participation of _____ (child's name) in the EE program.

The Early Explorers program is not state licensed; therefore an adult must always be present with the participating child.

Early Explorers is for children between 16 to 24 months old as of September 1st. The class meets Mondays from 12:30-2:00p.m.

The Class Fee is \$261 per year.

TUITION: I agree to pay the tuition using the marked payment option.

___ I prefer to pay in full for the whole year. \$261.00 payment due at registration.

___ I prefer to pay in three installments of \$87:00 1st payment is due at registration, 2nd on November 10, 2003 and 3rd on March 1, 2004. After the 10th day has passed for the due date I will pay \$10.00 late fee for unpaid tuition.

Classes will meet: Sept. 15, 22, 29 Oct. 6, 13, 20, 27 Nov. 3, 10, 17, Dec. 1, 8, 15 Jan. 2004, 5, 12, 26 Feb. 2, 9 March 1, 8, 15, 22, 29 April 12, 19, 26, May 3, 10, 17, 24.

WITHDRAWAL: If it is necessary for my child to withdraw from school, I agree to give two (2) weeks' written notice by submitting a completed withdrawal form to the class representative.

REFUND: If no written notice is given, prepaid tuition will not be refunded. If notice is given during the school year, the excess amount of two (2) weeks' prepaid tuition will be refunded. If a child is withdrawn from school prior to attending the first day of school, eight weeks' prepaid tuition will be refunded.

CLASS PARTICIPATION: I understand that class participation from a caregiver is required every time my child is at DCCNS. The participating caregiver is responsible for his/her own child's safety and welfare. I agree to bring only the child registered in the class.

PARENT MEETINGS: I agree to attend the parent orientation meeting Monday, September 8, 2003 from 6:00-8:00p.m. at DCCNS. Families who enter mid year will meet with the class representative or the Director to go over the terms of this agreement I am aware that EE parents are invited to attend the Nursery School parent meetings, which are held every third Monday of the month, except when it is a holiday.

SCHOOL MAINTENANCE: I agree to help with two tasks arranged by the EE teacher. (E.g. preparing special activities, cleaning of toys, or making play-dough.)

FUNDRAISING: I agree to participate in DCCNS' fundraising activities. Please plan to

help with our largest fundraiser, the annual rummage sale on Saturday, May 1, 2004.

PHOTO/VIDEO CONSENT: I understand that while my/our child is enrolled at DCCNS, his/her photo may be taken. I grant permission for digital or traditional photographs of my child to be taken for the purpose of recording and remembering school-day activities and events during the year.

TERMS OF THIS AGREEMENT: This agreement may be modified upon thirty (30) calendar days written notice to the parent. The parent agrees that s/he will read a copy of the EE Parent Handbook and agrees to DCCNS' operating policies and procedures. This agreement may be terminated by DCCNS and a family dismissed for the following reasons:

Parents are using methods outside of the established Problem Solving Procedure to address concerns.

Tuition payments are forty-five (45) calendar days behind.

There is not sufficient agreement with the teacher about handling a child's behavior at DCCNS.

There is not sufficient support from the family for DCCNS' policies or its staff.

The undersigned agrees to indemnify, hold harmless, and release Davis Community Church Nursery School from any and all liability as a result of participation in this program.

Signed: _____
(Parent/Guardian) Date: _____

Signed: _____
(Parent/Guardian) Date: _____

REGISTRATION FOR CONTINUING FAMILIES: All conditions of this contract must be met by May 31st to remain registered for the upcoming school year. Remember that the application-registration fee is non-refundable.